



South Hiendley Primary School
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South Hiendley Primary Breakfast Club – Covid Protocols

Reopening the club

Following government guidance to do so, South Hiendley will seek to reopen the school breakfast club; this is in order to support working parents attend their employment. We recognise how important this club is to many parents.

Please note that this will be under the following guidelines:

1) Pupils will remain in their “bubbles”

- a. Each bubble will be assigned a blue dining hall table in the hall. On entry, they should take a seat at their table. There will be a range of activities for them to complete at the table.
- b. Pupils can use the toilet in the Key Stage two cloakroom. They can only go one bubble at a time.
- c. Pupils cannot get up and move around the hall; if they do so against the requests of supervising staff, they will not be able to attend breakfast club.
- d. Pupils will wash their hands on entry, and on exit from the breakfast club. **They should enter by walking round into the Key Stage two playground, where they will come in through the back kitchen door (a member of staff will be there). Building work may change this; we will keep you informed.**

2) Staff will undertake appropriate risk management strategies:

- a. They will wear PPE during the session.
- b. It is not possible to provide staff from each bubble for breakfast club.
- c. They will provide breakfasts as before.
- d. They will not be able to change children; therefore, non-toilet trained children may not attend at this time.
- e. They will stay 2 metres away from the children (when serving the breakfasts, pupils will be asked to stand up and move away from the table).

3) Places will be controlled

- a. **Please book your places for the following week by 3.00 on Thursday. This enables us to prepare the registers on Friday. The usual limit of 30 pupils per day applies (for staffing ratio). If you require a new booking login, please contact the school office SH-enquiries@ipmat.co.uk.**
- b. To book: www.scopay.com/southhiendleysch
- c. Places are open to children in Reception class to year 6.
- d. All places must be pre-booked – it is not possible to have ad-hoc dropping off at this time in order to ensure we control numbers
- e. If demand exceeds capacity, we may need to put in place a priority system. We will let parents know in advance if we need to do this. Should this be the case, it will be based on the following order of priority.
 - i. The children of parents where one or both is a key worker
 - ii. The children of parents where both are in employment
 - iii. The children of parents where one is in employment
 - iv. The children of parents where neither is in employment

4) Behaviour

- a. Pupils will be expected to follow the school behaviour policy.
- b. The school will withdraw a place from a child if they feel that they are placing increased risks to any staff or pupils.
- c. This club is operated outside of statutory education, therefore there is no requirement that school provides this service; we reserve the right to withdraw it if a child or parent does not follow the above guidelines or Codes of Conduct without notice.

5) Staff absence

- a. In this time, staff may need to self-isolate at very short notice.
- b. Attendance at the club is with the acceptance from parents that this club may need to close with only a day's notice.